**ICAR – National Research Centre for Banana (Indian Council of Agricultural Research)** Thogamalai Road, Thayanur P.O. Tiruchirappalli – 620 102, Tamil Nadu

ACB No.: Date of drawal of advance :

# Contingent Advance Settlement Form

Details of Expenditure incurred out of the cash advance of Rs drawn on

……………………… for the purpose of ……………………………………………… ……

…………………………………………. Under the Head /

scheme entitled “………………………………………………………………………………..

The cash bills / receipts are attached / affixed herewith.

|  |  |  |  |  |  |  |
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| **S.**  **No.** | **Cash Bill No. & Date** | **Details of items procured** | **Quantity** | **Rate**  **per unit** | **Amount** | |
| **Rs.** | **Ps.** |
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|  |  |  | **Total Rs.** | |  |  |

The above detailed expenditures are for Bonafide official purpose, and it is certified that:

1. The rates are competitive and are not in excess of the accepted market rates.
2. The article (s) has / have been received in good condition, quantity correct, quality good and suitable for the purpose.
3. The work has been done satisfactorily.
4. The goods are not exempted from Goods and Service Tax (GST) and the tax charged is correct.
5. The above claim has not been preferred previously.
6. Wherever the cost of item(s) / group of items exceeded to Rs.2,000/-, the certificate required under Rule 145 of GFR has been furnished by the competent authority in the bill.

# Drawee of Advance In-charge of Section / Division

Certified that

\*1. The stock was received on ……………………… and entered in page no……………….

of stock register …………………. No………….. of Section.

\*2. In respect of petty works, necessary recordings have been made in Measurement Book No…………………. of section to watch the expenditure.

# Stock Holder (Store) Asst.Admn.Officer/Section-in-charge (Stores)

Passed for Rs……………. (Rupees ………………………………………………………

………………………………………………………………………. Only)

# Drawing & Disbursing Officer

\* Strike out, which is not applicable