**ICAR – National Research Centre for Banana (Indian Council of Agricultural Research)** Thogamalai Road, Thayanur P.O. Tiruchirappalli – 620 102, Tamil Nadu

**For Miscellaneous contingent payments**

Head of Section :

Voucher No. : Date :

Received from the Director, ICAR – NRC for Banana, Tiruchirapalli, the sum of Rs………...

(Rupees ………………………………………………………. Only) being the cost of materials supplied / charges for the works executed, as detailed below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Details of work done / materials supplied | Sub  Voucher No. | Quantity | Rate per unit | Amount | |
| Rs. | Ps. |
|  |  |  |  |  |  |
| Signature of payee |  | | | | |
| Name |  | | | | |
| Address |  | | | | |
| No. & Date of sanction |  | | | | |
| Name & Designation of Sanctioning  authority |  | | | | |
| Amount sanctioned |  | | | | |
| Expenditure including this voucher |  | | | | |

(space for sticking vouchers)

(space for sticking vouchers)

Certified that:

1. The rates are competitive and are not in excess of the accepted market rates
2. The work has been done satisfactorily.
3. The article(s) has / have been received in good condition, quantity correct, quality good and suitable for the purpose
4. The goods are not exempted from GST and that the tax charges is correct
5. The above claim has not been preferred previously.

Section in-charge (Farm / Store) In-charge of Section Certified that

1. For works recordings have been made in Measurement Book No. of Section to watch the expenditure
2. For other than works: stock was received on --------------------- and entered in page no.------------- of stock register No. --------------------- of Section

Section in-charge (Farm / Store) Passed for Rs.-------------- (Rupees only)

Imprest holder/ Drawing & Disbursing Officer