



राष्ट्रीय केला अनुसंधान केन्द्र
(भारतीय कृषि अनुसंधान परिषद)
तोगामलै रोड, थायनुर पोस्ट,
तिरुचिरापल्लि. - ६२० १०२. तमिलनाडु

National Research Centre for Banana
(Indian Council of Agricultural Research)
Thogamalai Road, Thayanur P.O.
Tiruchirapalli - 620 102, Tamil Nadu, India

F.No.27(11)/2016-SP/ 215-225

Dated : 09.06.2016

To

Sir/s,

Quotations are invited by the Director, NRC for Banana, Trichy, for the supply of the following items as per the specifications given below.

S.No.	Name of the article	Qty.Reqd.
1.	A4 Xerox paper – 80 gsm – TNPL	100 reams
2.	Ruled Register – 1 Q	30 Nos.
3.	Ruled Register – 2 Q	50 Nos.
4.	Single punching machine – Kangaro make	12 Nos.
5.	File Tag	200 bundles
6.	Pencil eraser – APSARA make – big	50 Nos.
7.	CD Marker pen – Luxor make	50 Nos.
8.	Bold permanent marker pen – Luxor make	50 Nos.
9.	Label small	50 sheets.
10.	Brown cello tape – 2”	24 Nos.
11.	Colour cello tape – 2 “	24 Nos.
12.	Surgical blade – 22 No.	12 boxes.
13.	Wall clock battery AA	50 Nos.

1. Quotations should be inclusive of all packing, forwarding, Insurance, freight etc. Quotations exclusive of packing and freight charges etc. should indicate the amount that shall be charged on this account.
2. Complete descriptions, specifications and make of the goods should be given in the quotations. Necessary literature and pamphlets if any also be sent along with the quotation. Rate per unit should also be given precisely and delivery period clearly mentioned.
3. **THE FIRM SHOULD INVARIABLY QUOTE THE TIN, CST NO. ETC. ON THE BODY OF THE LETTERHEAD IN WHICH THE QUOTATION IS SENT, IF NOT YOUR QUOTATION WILL BE REJECTED.**
4. The quotation should be F.O.R. destination and **should be kept open for 180 days** from the date of quotations. Delivery schedule of the material will be as stated in the above table.

Mrs CST
Pl. upload
R. g/hm
10/6

5. The quotations should be adessed in the name of **"DIRECTOR, NATIONAL RESEARCH CENTRE FOR BANANA, Near Thayanur Santhai, Thayanur Post, Thogamalai Road, Tiruchirapalli - 620 102 (T.N.)"**, should reach on **30.06.2016 (THURSDAY) by 12.00PM**, in a sealed cover super scribing **"QUOTATIONS FOR THE SUPPLY OF STATIONARY ITEMS". FAILURE TO DO SO WOULD RESULT IN REJECTION OF QUOTATION.**

The right to accept or to reject all or any of the quotation in part or full is reserved.

NOTE : You are requested to send your quotations through "SPEED POST" only and not through "Courier service".


ADMINISTRATIVE OFFICER
FOR DIRECTOR

Copy to:

1. Chairman (SPAC)
2. Member Secretary (SPAC)
3. Chairman (PMEC) – for uploading in NRCB Website
4. Nodal Officer (CPP) – for uploading in CPP Portal.
5. Pvt. Secy. to Director.